

A meeting of the **LICENSING AND PROTECTION COMMITTEE** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 25 JANUARY 2024** at **2:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meetings of the Licensing and Protection Committee held on 27th September 2023.

Contact Officer: Democratic Services - (01480) 388169

2. MEMBERS INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non registerable interests in relation to any Agenda Item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. AIR QUALITY REVIEW AND ASSESSMENT (Pages 11 - 78)

To consider progress with the statutory regime known as 'Local Air Quality Management' and to seek authority for the revocation of three of the four Air Quality Management Areas (AQMAs).

Contact Officer: C Braybrook - (01480) 388284

4. REVIEW OF FIXED PENALTY NOTICES 2023/24 (Pages 79 - 86)

To review the current fixed penalty for offences relating to littering, fly tipping and household waste duty of care.

Contact Officer: A Dolling - (01480) 388102

5. MONITORING REPORT ON THE DELIVERY OF THE FOOD LAW ENFORCEMENT AND HEALTH AND SAFETY SERVICE PLANS (Pages 87 - 96)

To consider the monitoring report on the delivery of Service Plans for Quarters 2 and 3.

Contact Officer: K Penn - (01480) 388302

6. LICENSING AND PROTECTION COMMITTEE - SCHEME OF DELEGATION TO OFFICERS (Pages 97 - 124)

a) To consider a report by the Community Services Manager seeking approval of an updated Scheme of Delegation to Officers to reflect amendments in the Environment Health, Community Protection and Enforcement service.

b) To consider a report by the Interim Licensing Manager seeking approval of an updated Scheme of Delegation to officer to reflect small legislative changes and changes in the management of the licensing service.

Contact Officer: C Deeth - (01480) 388233 / M Bishop - (01480) 387075

7. HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY

To receive a verbal update on the update of the Hackney Carriage and Private Hire Licensing Policy.

Contact Officer: M Bishop - (01480) 387075

8. SUSPENSION & REVOCATION OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES (Pages 125 - 126)

To consider a report on actions taken under the powers delegated by the Licensing and Protection Committee.

Contact Officer: Licensing Team - (01480) 387075

16th day of January 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests](#) is available in the Council's Constitution

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Please contact Democratic Services, Tel: 01480 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.