

# HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the SENIOR OFFICERS COMMITTEE held in the WYTON ROOM, 2ND FLOOR, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN on Tuesday, 11 July 2023

PRESENT: Councillors M L Beuttell, S Cawley, S J Conboy, P A Jordan and T D Sanderson.

## 1 ELECTION OF CHAIR

RESOLVED

that Councillor S J Conboy be appointed Chair of the Committee.

**Councillor Conboy in the Chair.**

## 2 MINUTES

The Minutes of the meeting of the Committee held on 13th February 2023 were approved as a correct record and signed by the Chair.

## 3 MEMBERS INTERESTS'

No declarations were received.

## 4 APPOINTMENT OF VICE-CHAIR

RESOLVED

that Councillor M L Beuttell be appointed Vice-Chair of the Committee.

## 5 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains information relating to an individual and would be likely to reveal the identity of that individual.

## 6 APPOINTMENT OF CHIEF EXECUTIVE AND HEAD OF PAID SERVICE, RETURNING OFFICER AND ELECTORAL REGISTRATION OFFICER

Following a briefing from SOLACE representatives, the Committee was acquainted with the procedures to be adopted to appoint to the post of Chief Executive and Head of Paid Service, Returning Officer and Electoral Registration Officer. Details of the application forms and supporting material having been circulated in advance to Members, the Committee proceeded to interview the short-listed candidates. Following the conclusion of their interviews, Members were further acquainted with the outcome and views of the External Stakeholder Panel, Elected Member Panel and Staff Panel.

Following deliberation, it was

RESOLVED

that, subject to no objection being received from any Member of the Cabinet to the offer of employment, the Council be recommended to appoint Michelle Sacks as Chief Executive and Head of Paid Service, Returning Officer and Electoral Registration Officer.

## **7 REVIEW OF APPOINTMENT**

Members confirmed that, subject to the acceptance of the role of Chief Executive and Head of Paid Service, Electoral Registration Officer and Returning Officer by Michelle Sacks, it was

RESOLVED

that Council be recommended to approve an extension to the appointment of Oliver Morley as the Council's Managing Director and Head of Paid Service, Electoral Registration Officer and Returning Officer for a fixed term ending on the commencement of employment of Michelle Sacks.

Chairman