

A meeting of the **LICENSING COMMITTEE** will be held in **GROUND FLOOR MEETING ROOMS (CONINGSBY AND BOURN) PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 19 MARCH 2025** at **2:30 PM (OR ON THE RISING OF THE LICENSING AND PROTECTION COMMITTEE)** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

**1. MINUTES** (Pages 3 - 4)

To approve as a correct record the Minutes of the meeting held on 16th October 2024.

**Contact Officer: Democratic Services - (01480) 388169**

**2. MEMBERS INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda Item. See Notes below.

**3. LICENSING COMMITTEE - SCHEME OF DELEGATION TO OFFICERS**

To consider a report seeking approval of an updated Scheme of Delegation due to changes in the internal structure of the service. **(TO FOLLOW)**

**Contact Officer: C Deeth - (01480) 388233**

**4. LICENSING SUB COMMITTEES** (Pages 5 - 6)

To consider a report by the Elections and Democratic Services Manager detailing meetings of the Licensing Sub Committee which have taken place since the last meeting of the Committee.

**Contact Officer: Democratic Services - (01480) 388169**

11th day of March 2025

***Michelle Sacks***

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

**Filming, Photography and Recording (including Live Streaming) at Council Meetings**

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Democratic Services, Tel: 01480 388169 / email: [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.** Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

**Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the LICENSING COMMITTEE held in the GROUND FLOOR MEETING ROOMS (CONINGSBY & BOURN ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Wednesday, 16 October 2024.

PRESENT: Councillor N Wells – Chair.

Councillors B S Banks, J Clarke, S J Criswell,  
S W Ferguson, I D Gardener, S A Howell, P A Jordan,  
P Kadewere and D Terry.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors M L Beuttell and A E Costello.

### 4 MINUTES

The Minutes of the meetings held on 25th January and 22nd May 2024 were approved as correct records and signed by the Chair.

### 5 MEMBERS INTERESTS

No declarations were received.

### 6 GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES 2024

Consideration was given to a report by the Licensing Manager (a copy of which is appended in the Minute Book) to which was attached a draft Statement of Principles under the Gambling Act 2005. The Statement outlined the principles which the Council proposed to apply when exercising its functions under the Act. The Council was required to undertake a review of the Statement every three years, with the last review having taken place in 2021. During which time there had been no updates to the Gambling Act.

The Committee were advised that the current Statement was scheduled to expire on 30th January 2025 and subject to approval by the Committee would be considered by the Council at the meeting on 11th December 2024. In terms of proposed changes to the Statement, the Committee were advised that these were minimal and limited to updating policy dates and updating email and contact details. Members were advised that a white paper outlining the government's plans for reform of gambling regulation had been delayed following the recent change in Government which might necessitate further changes later in the year.

Consultation on the draft Statement had taken place between 27th August and 25th September 2024 in accordance with Cabinet Office guidelines and Section 349 of the Gambling Act and no responses had been received as part of this process.

In considering the contents of the draft Statement, Members commented on the need to check the location of Hail Weston in Appendix A and update the addresses of the Responsible Authorities within Appendix B of the report.

Having noted that should the Council fail to have a policy in place by 31st January 2025, then it would be unable to fulfil its licensing duties under the Act, it was

## RESOLVED

- a) that the Community Services Manager be authorised to make any minor amendments to the Policy; and
- b) that the Council be recommended to approve the Statement of Principles 2025-28 as set out in Appendix 1 to the report now submitted.

## **7 LICENSING SUB COMMITTEES**

With the aid of a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book), the Committee noted the details of eight meetings of the Licensing Sub Committee which had taken place since the last meeting of the Committee.

Chair

**Public**  
**Key Decision - No**

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:**    **Licensing Sub Committees**

**Meeting/Date:**            Licensing Committee – 19 March 2025

**Executive Portfolio:**    Councillor Stephen Ferguson, Executive  
Councillor for Resident Services and Corporate  
Performance

**Report by:**                Elections and Democratic Services Manager

---

### 1. INTRODUCTION

- 1.1 The Licensing Sub Committee comprising three Members of the Licensing and Committee is convened when necessary to determine such matters which have been delegated to it in accordance with the Licensing Act 2003. Below is a summary of the meetings that have taken place since the last meeting of the Committee. Full copies of the Hearing Records are available on request.

<b>Meeting Date:</b>	<b>Chair</b>	<b>Application</b>	<b>Determination</b>
12.11.24	Cllr S A Howell	Huntingdon Pool and Snooker Club, St Benedicts Court, Huntingdon PE29 3PN – <i>Review of Premises Licence.</i>	The Premises Licence was Revoked.
12.11.24	Cllr M L Beuttell	96 Cambridge Street, St Neots PE19 1PJ – <i>Application for a new Premises Licence</i>	Application granted as applied for subject to 4 additional conditions.
12.11.24	Cllr I Gardener	<i>Review of a Personal Licence</i>	Personal Licence suspended for 6 months.
10.12.24	Cllr N Wells	<i>Review of a Personal Licence</i>	Personal Licence suspended.
10.12.24	Cllr N Wells	Sawtry News Cabin, 1 Greenways, Sawtry, PE28 5UR – <i>Application for a new Premises Licence</i>	Application granted subject to 2 additional conditions.

16.1.25 Cllr B Banks *Application for a new Application Refused.  
Personal Licence*

## **2. RECOMMENDATION**

2.1 The Committee are invited to note the above information.

## **BACKGROUND PAPERS**

Agenda, Reports, Decision Notices and Records of Licensing Sub Committee meetings held at Pathfinder House

**Contact Office:** Mrs C Bulman, Democratic Services - ☎ 01480 388234