



A meeting of the **EMPLOYMENT COMMITTEE** will be held in **THE CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 24 JUNE 2026 at 7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. MINUTES (Pages 5 - 12)**

To approve as a correct record the Minutes of the meeting of the Committee held on 11th February 2026 and 21st May 2026.

**Contact Officer: L Adams**  
**01480 388234**

#### **2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

**Contact Officer: Democratic Services - 388169**

#### **3. WORKFORCE INFORMATION REPORT (QUARTER 4) (Pages 13 - 30)**

To consider an update on HR matters impacting on the performance of the organisation.

**Contact Officer: L Harfield**  
**01480 388569**

**4. WORKFORCE STRATEGY UPDATE (Pages 31 - 44)**

By means of a presentation, the Panel will receive an update on the Workforce Strategy.

**Contact Officer: K Hans**  
**01480 388329**

**5. WORKFORCE EQUALITY REPORT (Pages 45 - 60)**

To consider an update on the profile of the workforce of Huntingdonshire District Council (HDC) by their protected characteristics as defined under the Equality Act 2010.

**Contact Officer: L Harfield**  
**01480 388569**

**6. TIME OFF FOR VOLUNTEERING POLICY (Pages 61 - 86)**

To consider and comment on the Council's Time Off For Volunteering Policy.

**Contact Officer: L Harfield**  
**01480 388569**

**7. REPRESENTATIVES OF EMPLOYEES**

At the request of representatives of employees to consider a range of issues.

**Contact Officer:**

18 day of June 2026

***Michelle Sacks***

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Miss Lauren Adams, Democratic Services Officer, Tel No. 01480 388234/e-mail [Lauren.Adams@huntingdonshire.gov.uk](mailto:Lauren.Adams@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

#### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.