



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Audit and Governance Committee
30 June 2022 and 29 July 2022
Councillor S J Corney

Overview and Scrutiny Committee
25 July 2022
Councillor D B Dew
Councillor M A Hassall

Combined Authority Board
27 July and 31 August 2022
Councillor S J Conboy

The above meetings have taken place in June, July, and August 2022.

Audit and Governance Committee – 30th June 2022 and 29 July 2022

The Audit and Governance Committee met on 30th June 2022 and 29th July 2022; the decision summaries are attached as Appendices 1 and 2.

Overview and Scrutiny Committee – 25th July 2022

The Overview and Scrutiny Committee met on 25th July 2022; the decision summary is attached as Appendix 3.

Combined Authority Board – 27th July and 31st August 2022

The Combined Authority Board met on 27th July and 31st August 2022; the decision summaries are attached as Appendices 4 and 5.

The agendas and minutes of the meetings are on the Combined Authority's website – Link in the appendices.

Audit and Governance Committee Decision Summary

Meeting: 30 June 2022

Agenda/Minutes: [Audit and Governance Committee – 30 June 2022](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	Apologies were received from Cllr Harvey, substituted by Cllr Atkins. No disclosable interests were declared.
2	Election of Vice- Chair	RESOLVED: That Cllr Wilson be elected Vice-Chair of the Audit and Governance Committee for the municipal year 2022-23.
3	Chair's Announcements	Councillors Ali, Corney, Harvey and Smith were welcomed as the new members of the Committee. The Chair announced that he had cleared the agenda for today's meeting to focus on the response to the Ernst and Young (EY) letter. The Chair of Overview and Scrutiny had been invited to attend the meeting and listen to the debate as the two committees would have to work in harmony over the next year in overseeing the CPCA's response to the External auditors' letter and DHULC involvement.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>The Chair had had a very constructive online meeting with the newly appointed interim Chief Executive, Gordon Mitchell, and was reassured that Mr Mitchell had the necessary experience to deal with the issues facing the CPCA.</p> <p>The Committee's Annual Report had been successfully reported to the Board at their meeting on Monday 27 June.</p>
4	Minutes of the Previous Meeting and Action Notes	<p>RESOLVED:</p> <p>a) That the minutes of the meeting of 11 March 2022 be approved.</p> <p>b) That the actions from the previous meeting be noted.</p>
6	Engagement with Department for Levelling Up, Housing and Communities (DLUHC) on Auditors' value for money (VFM) risk letter	<p>Jon Alsop, Head of Finance, introduced the report which provided the Committee with an update of the CA's engagement with DLUHC following the letter that the external auditors, EY, had written to the Chair of the Audit and Governance Committee, reporting that they had identified a significant weakness in the authorities' governance.</p> <p>RESOLVED:</p> <p>It was unanimously agreed that the Committee make the following recommendations to the Combined Authority (CA) Board:</p> <ol style="list-style-type: none"> 1. That the CA Board seek external advice in formulating an action plan to address the significant areas of concern identified by the external auditor. 2. That the CA Board, as a priority, considers its own ways of working. The Committee found it difficult to see how the required changes in culture, governance, leadership and capacity could be identified and delivered without the Combined Authority Board demonstrating collective leadership, acting as

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>a board.</p> <p>3. That the Interim Chief Executive:</p> <ul style="list-style-type: none"> i. obtains appropriate external advice, support and facilitation to drive the required culture change at the Combined Authority, recognising the need for a consensus of ownership by the Board ii. reconsiders the terms of reference for the Improvement Panel, which were currently not fit for purpose iii. commits to rapidly building the Senior Management Team capacity of the organisation. iv. attends A&G Committee in July to report on progress. <p>4. That the CPCA consult the Internal/External Auditors to help develop a baseline of where the CA needs to be in regard to the proposed action plan.</p>
7	Member Officer Protocol	<p>Jodie Townsend, Interim Head of Governance introduced the report outlining the proposed new member officer Protocol.</p> <p>RESOLVED:</p> <p>The Committee</p> <ul style="list-style-type: none"> a) Agreed the content for inclusion in a Member Officer Protocol for recommendation to the Combined Authority Board b) Requested that the Combined Authority Board consider the Member Officer Protocol at the earliest opportunity, for adoption into the Constitution in support of relevant Codes of Conduct c) Asked Officers to develop a social media protocol for Members and Officers at the earliest opportunity.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
10	Date of next meeting	The Committee would next meet on Friday, 29 July 2022 at 10:00 at Pathfinder House, Huntingdon.

Audit and Governance Committee Decision Summary

Meeting: 29 July 2022

Agenda/Minutes: [Audit and Governance Committee – 29 July 2022](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	Apologies were received from Cllr Ali, Cllr Corney and Cllr Wilson. Cllr Coutts attended as a substitute for Cllr Wilson No disclosable interests were declared.
2	Minutes of the Previous Meeting and Action Notes	RESOLVED: i. That the minutes of the meeting of 30 June 2022 be approved subject to the following addition: <i>Members asked for officers' feedback on how capacity shortfalls had affected delivery.</i>
3	Improvement Framework including Review of Governance	Gordon Mitchell, Interim Chief Executive introduced the report which provided an update on the development of an Improvement Plan and associated next steps for the Combined Authority, following consideration of an Improvement Framework report by the Board on 27 July 2022.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>RESOLVED:</p> <p>That the Improvement Framework Report, including the Review of Governance, and the CA Board's response to it, be noted.</p>
4	Corporate Risk Register	<p>Chris Bolton, Head of Programme Management Office introduced the report which asked the Committee to review the revised risk register.</p> <p>RESOLVED:</p> <p>That the Review of Corporate Risk Register and Risk Management Strategy report be noted.</p>
5	Internal Audit Progress Report	<p>RESOLVED:</p> <p>That the Internal Audit progress report for 2020/21 be noted.</p>
6	Internal Audit Annual Report	<p>RESOLVED:</p> <p>That the draft Internal Audit Annual Report for 2021/22 be noted</p>
7	Internal Audit Plan 2022-23	<p>RESOLVED:</p> <p>That the Committee:</p> <ul style="list-style-type: none"> i. Approves the topics of the reviews proposed in the CA Audit Plan for 2022/23 ii. Recommends that officers adopt a flexible approach and give priority to work that helps the improvement journey.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>That RSM will:</p> <p>iii. Forewarn the Committee of any potential issues it has, or foresees, with delivery against the Plan.</p>
8	Draft Narrative Report and Annual Governance Statement 2021/22	<p>RESOLVED:</p> <p>That the Committee:</p> <p>Note the draft narrative report 2021/22 and the draft Annual Governance Statement and recommend that a post end of year comment detailing latest developments be included in the final report.</p>
9	CPCA Local Authority Trading Companies	<p>RESOLVED:</p> <p>That the update on the Combined Authority Trading Companies be noted.</p>
10	Work Programme	<p>RESOLVED:</p> <p>That the work programme be noted.</p>

Overview and Scrutiny Committee Decision Summary

Meeting: 25 July 2022

Agenda/Minutes: [Overview and Scrutiny Committee – 25 July 2022](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies & Declarations of Interest	<p>Cllr R Robertson, Cambridge City Council substituted by Cllr S Smith Cllr A Van de Weyer, South Cambridgeshire District Council, substituted by Cllr Fane Cllr M Goldsack, Cambridgeshire County Council.</p> <p>There were no declarations of interest.</p>
2.	Public Questions	There were no public questions.
3.	Minutes of the Previous Meeting and Action Log	<p>The minutes of the meeting held on the 28 March 2022 were approved as a correct record.</p> <p>The Chair asked that outstanding Transport Update item noted in the Action Log and the Climate Change item be further discussed under the work programming agenda item.</p>
4.	Improvement Framework	<p>Gordon Mitchell, Interim Chief Executive introduced the report outlining the recommendations that would be made to the Board at their meeting on Wednesday.</p> <p>RESOLVED:</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		The Committee noted the report and gave their support to the recommendations to the Board outlined in the report.
5.	Business & Skills Update	<p>The Committee received a report which updated members of the Committee on the strategic direction and performance of existing contracts within Business and Skills at the Combined Authority.</p> <p>RESOLVED That the Committee note the Business and Skills Update Report.</p>
6.	Budget Setting Process	<p>Jodie Townsend, Interim Head of Governance, introduced the report the purpose of which was to set out a proposal for consideration that would allow the Committee more involvement in the budget setting process moving forward.</p> <p>RESOLVED That:</p> <ul style="list-style-type: none"> a. The Committee agree the budget scrutiny process for 2022/23 as set out in paragraph 3.3 of the report. b. Cllr Sharp be appointed the Lead Member for Finance and Budgetary issues. c. The 26 August reserve meeting date be used, in part, to receive an early report on the budget and in preparation for further discussion on the budget at the Committee's September meeting.
7.	Combined Authority Forward Plan	<p>RESOLVED:</p> <p>The Committee noted the Forward Plan</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
8.	Overview and Scrutiny Work Programme	<p>RESOLVED:</p> <p>That:</p> <ol style="list-style-type: none"> 1. The reserve meeting date of 26 August be confirmed, and the following items added to the agenda: <ul style="list-style-type: none"> • Preparatory Budget Report • The Improvement Framework • Update on Warm Homes and The Local Authority Delivery Scheme (LAD2) • Update on the Bus Review, including the 905 Service and the DRT service 2. The scoping document for the review of the Governance of the CPCA's Housing Programme be noted and that it be added to the Work Programme.
9.	Date and Time of Next Meeting	The next meeting would be on Friday 26 August 2022 at 11:00. The venue would be Pathfinder House, Huntingdon.

Combined Authority Board Decision Summary

Meeting: 27 July 2022

Agenda/Minutes: Combined Authority Board - 27 July 2022

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Combined Authority Board Annual Meeting: Decision Statement

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillor B Smith, substituted by Councillor J Williams and Police and Crime Commissioner D Preston, substituted by Deputy Police and Crime Commissioner J Peach.

Councillor C Boden declared an interest in Item 2.1: Budget Monitor Report July 2022 as a Trustee of FACT, which provided the No.68 bus route in Wisbech on a non-profit basis.

Professor A Neely declared an interest in relation to Item 5.1: Active Travel Cambridgeshire, in that he is a member of the Greater Cambridge Partnership Board. Professor Neely took part in the debate of the report, but did not vote.

1.2 Minutes of the Extraordinary meeting of the Combined Authority Board 20 May 2022, Minutes of the Combined Authority Annual Meeting 8 June 2022 and Action Log

The minutes of the Extraordinary meeting on 20 May 2022 were deferred to 31 August 2022 for approval.

The minutes of the annual meeting on 8 June 2022 were approved as an accurate record and signed by the Mayor.

The Action Log was noted.

1.3 Petitions

No petitions were received.

1.4 Public Questions

One public question was received from CamCycle from Roxanne De Beaux, Executive Director of Camcycle. A copy of the question and response (when published) can be viewed on the [meeting webpage](#).

1.5 Membership of Combined Authority 2022-23

It was resolved to:

- a) Note the appointment by South Cambridgeshire District Council of Councillor John Williams as its substitute member on the Combined Authority Board for the remainder of the municipal year 2022/2023, replacing Councillor Brian Milnes.
- b) Appoint Councillor Edna Murphy as a co-opted member of the Combined Authority Board for 2022/23 representing the Cambridgeshire and Peterborough Fire Authority and Councillor Mohammed Jamil as substitute member.
- c) Appoint Alex Plant as the Business Board member of the Combined Authority Board for 2022/23, and Professor Andy Neely as the substitute member.
- d) Approve the appointment of Councillor Bridget Smith of South Cambridgeshire District Council as the nominated substitute member for the Mayor and Lead Member for Economic Growth for the Business Board
- e) Note and agree the Mayor's nomination to Lead Member responsibilities for Lead Member for Governance as set out in paragraph 2.9 of this report

Part 2 – Finance

2.1 Budget Monitor Report July 2022 2021-22 Outturn

It was resolved to:

- a) Note the outturn position of the Combined Authority for the 2021- 22 financial year, including £2m of single pot revenue savings and £1.8m capital savings.
- b) Approve the updated requested slippage of unspent project budgets on the approved capital programme of £51.3m and on the revenue budget of £8.4m.

Part 3 – Mayoral Decisions

3.1 Recycled Local Growth Fund (LGF) Project Funding Awards: MDN 38-2022

It was resolved to note Mayoral Decision Notice MDN38-2022: Recycled Local Growth Fund (LGF) Category 2 funding approval.

Part 4 - Combined Authority Decisions

4.1 Improvement Framework

It was resolved to:

- a) Note the recommendations of the Audit & Governance Committee set out in paragraph 2.7 to 2.12 of this report and provide a response as requested.
- b) Delegate authority to the Interim Chief Executive for the recruitment and appointment of additional resources, including interim Chief Officers and interim Statutory Officers (as defined within the constitution) as set out in paragraph 3.5 to 3.15 of this report.

- c) Delegate authority to the Interim Chief Executive to finalise the senior management structure of the Authority as set out in paragraph 3.16 to 3.18 of this report.
- d) Acknowledge the scope and scale of the intended self-assessment exercise set out in this report and recognition of the scale of the current issues facing the Combined Authority.
- e) Support the self-assessment exercise set out in this report and provide comment on its content, noting the intention to conclude this work and report back to Board at its scheduled meeting on 21 September 2022.
- f) Allocate the use of up to £750,000 from the CPCA Response Fund to enable that money to be utilised on scoping, developing and delivering work relating to CPCA Improvement Activity, and delegate authority to spend to the Interim Chief Executive.
- g) Note the review of governance and ways of working attached at Appendix A.
- h) Request that the Board, and the Chairs of Audit & Governance Committee and the Overview & Scrutiny Committee, receive regular updates on all improvement action.

4.2 Climate and Strategy Business Cases July 2022

It was resolved to:

- a) Approve the Business Case for the Huntingdon Biodiversity For All project and approve £1.2m CPCA capital investment and £150,000 revenue from subject to approval line in the MTFP.
- b) Approve the Business Case for the Fenland Soil project and approve drawdown of £100,000 from the subject to approval line in the MTFP for Climate Commission.
- c) Note the progress of the Waterbeach Renewable Energy Network project.

4.3 Shared Prosperity Fund Investment Plan

It was resolved to:

- a) Approve the final draft Cambridgeshire and Peterborough Local Investment Plan.
- b) Delegate authority to the Chief Executive Officer in consultation with the Chief Finance Officer and Monitoring Officer to make minor final refinements to the Local Investment Plan and to submit that final version to the Department for Levelling Up, Housing and Communities before the 1 August 2022 deadline.
- c) Delegate authority to Chief Executive Officer in consultation with the Chief Finance Officer and Monitoring Officer to make amendments to the Local Investment plan based on any feedback from the Department for Levelling Up, Housing and Communities and after consultation with the Cambridgeshire Public Service Board.

4.4 North Cambridgeshire Training Centre Infrastructure Funding

It was resolved to:

- a) Approve the Business Case for North Cambridgeshire Training Centre additional Infrastructure works and approve £347,000 Grant from the Transforming Cities Fund.
- b) Note formal commitment by project Lead to increase outputs by at least 10% across all learners using the centre per year until 2030 secured by a revised grant funding agreement.
- c) Seek a financial contribution from Metalcraft towards the infrastructure costs.

4.5 Cambridgeshire Peterborough Growth Company Limited (Growth Co) Allotment of New Shares to the Combined Authority

It was resolved to:

Give approval to the Cambridgeshire Peterborough Business Growth Company Limited (Growth Co) to issue 400,000 additional £1.00 shares to the Combined Authority in return for investment of the £400,000 of Recycled Local Growth Fund.

Part 5 - Transport and Infrastructure Committee recommendations to the Combined Authority

5.1 Active Travel (Cambridgeshire)

It was resolved to:

- a) Approve the drawdown of the relevant share of the £753,000 of Active Travel Funding from the Medium-Term Financial Plan to complete a programme of active travel improvements in Cambridgeshire, as delivered by Cambridgeshire County Council.
- b) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer, to conclude a Grant Funding Agreement with Cambridgeshire County Council to enable work to progress.

5.2 Transport Model Replacement

It was resolved to:

- a) Agree the change in delivery for a new transport model with Cambridgeshire County Council being commissioned to lead the delivery of the model on behalf of all partners;

- b) Agree the changes to the spending objectives for the initial transport model budget. Previously approved budget will now be committed to modelling activities of:
 - i. Collection of data to populate current and future transport models; and
 - ii. Preparation of a full business case for the design and build of a new transport model.
 - iii. Retention of residual to be put towards model development (together with additional funding identified within the 2022/23 MTFP).
- c) Note the future arrangements for the review of the model, full business case, and sign-off of medium term financial plan (MTFP) funds (subject to approval) at a future date.

5.3 Peterborough Electric Bus Depot

It was resolved to:

- a) Note the current position in relation to the Peterborough Bus Depot Relocation.
- b) Support the proposal to investigate alternative options for the provision of a bus depot in Peterborough.
- c) Agree a £40,000 drawdown from the £150,000 in the STA revenue budget, to progress this project in a timely manner.

5.4 A141 St Ives Outline Business Case

It was resolved to:

- a) Approve the release of £6m funding for the delivery of the Outline Business Case.
- b) Delegate authority to the Interim Head of Transport and Chief Finance Officer to enter into Grant Funding Agreements with Cambridgeshire County Council.

5.5 East Anglian Alternative Fuels Strategy (EAAFS)

It was resolved to approve a six week public consultation on the EAAFS.

Part 6 - Business Board recommendations to the Combined Authority

6.1 Growth Works Management Review July 2022

It was resolved to note the Growth Works programme performance up to 31 May 2022 (Q6 is April 2022 to 30th June 2022).

Part 7 - Governance Reports

7.1 Member Officer Protocol

It was resolved to:

- a) Agree the Member Officer Protocol attached at Appendix A for adoption into the Constitution.
- b) Note the intention to review the Protocol within 6 months.
- c) Note the intention to develop a Social Media Protocol to support the Member Officer Protocol.

7.2 OneCAM Ltd Audit Report

It was resolved to:

- a) Note the One CAM Audit Report.
- b) Note the key findings and actions in the report.

7.3 Performance Report

It was resolved to note the latest performance report.

7.4 Annotated Forward Plan

It was resolved to approve the Annotated Forward Plan.

Combined Authority Board Decision Summary

Meeting: 31 August 2022

Agenda/Minutes: [Combined Authority Board - 31 August 2022](#)

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Combined Authority Board Annual Meeting: Decision Statement

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillor S Conboy, substituted by Councillor T Sanderson.

Councillor C Boden declared an interest in Item 1.4: Public Questions, as a Cambridgeshire County Council appointed Trustee of FACT, which provides the No.68 bus route in Wisbech.

1.2 Minutes – 27 July 2022 and Action Log

The minutes of the meeting on 27 July 2022 were deferred to 21 September 2022 for approval.

The Action Log was noted.

1.3 Petitions

No petitions were received.

1.4 Public Questions

Three public questions were received from Councillor S Hoy, Cambridgeshire County Councillor, Fenland District Councillor and Leader of Wisbech Town Council; Councillor B Hunt, East Cambridgeshire District Council; and G James, local resident. A copy of the questions and responses (when published) can be viewed on the [meeting webpage](#).

Part 2 – Combined Authority Decisions

Key Decision added under Special Urgency Arrangements

Multiply – The Approach to Programme Delivery (KD2022/052)

It was resolved to:

- a) Accept the Multiply grant funding of £3,999,186 from the Department for Education and approve the creation of a new budget line in the Medium-Term Financial Plan (MTFP) for 2022/23, 2023/24 and 2024/25 financial years as per Table A in Appendix 1 to this report, subject to receipt of the grant funding offer letter from the DfE.
- b) Delegate authority to the Interim Associate Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer, to commission, enter into and sign grant funding agreements and contracts for services to the providers listed in Tables D and E in Appendix 1 to this report for 'on-menu' delivery and further allocations for 'off-menu', subject to receipt of the grant funding agreement.
- c) Approve the funding allocations to Further Education colleges, local authority Institutes of Adult Learning and procured Independent Training Providers (ITPs), subject to receipt of grant funding from the DfE.
- d) Approve the approach to programme management of Multiply and note the analysis of numeracy levels in the sub-region.

2.1 Green Home Grant LAD2 (KD2022/039)

It was resolved to:

- a) Note the ongoing work with BEIS to manage the recovery plan for the Green Homes Grant (LAD2 programme) and the revised forecast covering the scheme extension by an additional three months to complete installations by 30 September 2022.
- b) Approve the return of additional underspend to BEIS of £33.35m that is detailed in an MOU variation attached as Appendix 1.
- c) Delegate authority to the Interim Chief Executive, the Monitoring Officer and the S73 Officer to return any remaining unspent capital funds at scheme end in line with the revised MOU and scheme conditions.

2.2 Sustainable Warmth Budget (KD2022/049)

It was resolved to:

- a) Note the ongoing challenges and work to manage the recovery plan for the Sustainable Warmth project and the revised forecast covering the scheme to complete installations by 31 March 2023.
- b) Approve the return of underspend to BEIS of £62,619,025 that is detailed in an MOU variation attached as Appendix 1.
- c) Delegate authority to the Interim Chief Executive and Monitoring Officer to return any remaining unspent capital funds at scheme end in line with the original MOU and scheme conditions.
- d) Approve the establishment of a Sustainable Warmth (Retrofit) project board, based on the outline structure in this paper and delegate authority to the Interim Chief Executive, in consultation with the Lead Member for the Environment and Climate Change, Chief Finance Officer and Monitoring Officer, to agree terms of reference.

2.3 Changing Futures

It was resolved to:

Approve the allocation of funds from the corporate response fund of £60,000 per annum for three years (2022-2025, total £180,000) in support of the collaborative Changing Futures project to Cambridgeshire County Council - the accountable body.

Part 3 – Governance Reports

3.1 Forward Plan

It was resolved to approve the Forward Plan for August 2022.

Part 4 – Exempt Matters

It was resolved that the press and public be excluded from the meeting on the grounds that the report contains exempt information under Part 1 of Schedule 12A the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed. That is, information relating to an individual; information which is likely to reveal the identity of an individual; and information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption was deemed to outweigh the public interest in its publication.

4.1 EXEMPT Minutes of the Extraordinary meeting of the Combined Authority Board 20 May 2022

The minutes of the meeting on 20 May 2022 were deferred to 21 September 2022 for approval.

4.2 EXEMPT Employment Matters Part 1

It was resolved to:

1. In relation to Paul Raynes, Director of Delivery and Strategy:
 - a) Approve Recommendation 1a.
2. In relation to interim arrangements:
 - a) To note the proposals set out in this report regarding cover arrangements for Director Delivery & Strategy (6.1.2).

4.2 EXEMPT Employment Matters Part 2

It was resolved to:

1. In relation to Robert Parkin, Chief Legal Officer (Monitoring Officer):
 - a) Approve recommendation 1a.
2. In relation to interim arrangements:
 - a) To note the proposals set out in this report regarding cover arrangements for Chief Legal Officer (Monitoring Officer) (6.1.2).