

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
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**For Period:** 1 November 2023 to 29 February 2024

Membership of the Cabinet is as follows:

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Councillor S Wakeford	Executive Councillor for Jobs, Economy and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ  Tel: 07762 109210 E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a>

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Risk Management Strategy***	Cabinet	14 Nov 2023		Karen Sutton, Director Finance and Corporate Services Tel No: (01480) 387072 or Email: karen.sutton@huntingdonshire.gov.uk		M Hassall	Performance & Growth
Redesign of Council Tax Support Scheme	Cabinet	14 Nov 2023		Katie Kelly, Revenue and Benefits Manager Email: katie.kelly@huntingdonshire.gov.uk		S Ferguson	
Performance Management Framework	Cabinet	14 Nov 2023		Emma Charter, Performance and Data Analyst Tel: (01480) 388013 or Email: emma.charter@huntingdonshire.gov.uk		S Ferguson	Performance & Growth

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Open Transfer/Lease Policy***	Cabinet	14 Nov 2023		Neil Sloper, Assistant Director Strategic Insights and Delivery Tel No: (01480) 388635 or Email: Neil.Sloper@huntingdonshire.gov.uk		S Taylor	Environment, Communities and Partnerships
Community Chest Grant Aid Awards 2023/24	Grants Panel	15 Nov 2023 20 Dec 2023 17 Jan 2024 21 Feb 2024		Claudia Deeth, Community Resilience Manager Tel No: (01480) 388233 or Email: Claudia.Deeth@huntingdonshire.gov.uk		B Pitt & M Hassall	Environment, Communities & Partnerships

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Infrastructure Funding Statement	Cabinet	12 Dec 2023		Clara Kerr, Chief Planning Officer Tel: (01480) 388430 or Email: clara.kerr@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Market Towns Programme Winter Update	Cabinet	12 Dec 2023		Pamela Scott, Regeneration and Housing Delivery Manager Tel No: (01480) 388486 or Email: pamela.scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth
Non-Domestic Rates Rural Settlements List	Cabinet	12 Dec 2023		Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or Email: Katie.Kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnership

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Approval of Council Tax Base 2024/25	Cabinet, Chair of Corporate Governance and Section 151 Officer	14 Dec 2023		Katie Kelly, Revenue and Benefits Manager Tel No: 01480 388388 or email: Katie.Kelly@huntingdonshire.gov.uk		N Wells	Performance & Growth
Electric Vehicle Charging Strategy	Cabinet	16 Jan 2024		George McDowell, Parking Services Officer Tel: (01480) 388386 or Email: george.mcdowell@huntingdonshire.gov.uk		L Davenport-Ray	Environment, Communities & Partnerships
2024/25 Treasury Management, Capital and Investment Strategies***	Cabinet	6 Feb 2024		Karen Sutton, Director Finance and Corporate Services Tel No: (01480) 387072 or Email: karen.sutton@huntingdonshire.gov.uk		B Mickelburgh	Performance & Growth



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Final 2024/25 Budget and Medium Term Financial Strategy (2025/26 to 2028/29) including Capital Programme***	Cabinet	6 Feb 2024		Karen Sutton, Director Finance and Corporate Services Tel No: (01480) 387072 or Email: karen.sutton@huntingdonshire.gov.uk		B Mickelburgh	Performance & Growth
Non-Domestic Rates Discretionary Relief Policy***	Cabinet	6 Feb 2024		Katie Kelly, Revenue and Benefits Manager Email: katie.kelly@huntingdonshire.gov.uk		S Ferguson	Environment, Communities & Partnerships