

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
<p style="text-align: center;">N/A</p> <p>28/01/2026</p>	<p>Constitution Review Working Group</p> <p>Constitution Review Working Group appointed at Annual Council on 15 May 2025.</p> <p>Concern around the Constitution Working Group was to ensure that the group would continue its work and not be abandoned simply because the first tranche of recommendations had been accepted and implemented.</p>	<p style="text-align: center;">N/A</p>	<p>The Group continues to have an outstanding action to review the scheme of delegation. The review undertaken to date has been to update the scheme based upon the revised Officer structure which has changes further recently and further work is necessary to the detail of specific delegations that sit within each service area. Conversations are ongoing with Legal and further meeting will be scheduled now in the new Municipal Year.</p>	<p style="text-align: center;">Elections & Democratic Services Manager</p>	<p style="text-align: center;">No</p>
<p>28/01/26</p>	<p>Corporate Risk Register</p> <p>The Committee raised a concern in terms of Transformation regarding the digital maturity score of 3.1 out of 5 which was felt to be not high enough</p>		<p>For Risk CORP0016 – Transformation: The Council fails to manage its transformation strategy (including digital), the target risk score has been revised to 6 – Medium, reduced from the previous target of 9 – High. This</p>	<p>Corporate Performance & Transformation Manager</p>	<p style="text-align: center;">Yes</p>

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	<p>to have that assurance that the risk could be reduced and were looking to get some understanding on why officers believe they were able to reduce that risk.</p>		<p>adjustment reflects a reduction in the likelihood score from 3 to 2, based on recent improvements.</p> <p>During 2025, the Project Management Office (PMO) initiated several important improvements to how it works. These changes are; 1) strengthening how transformational projects are identified, using benchmarking and corporate data sets to support service planning and guide strategic decisions on project priorities, and 2) improving how projects are managed overall. The LGA Data Maturity Assessment score of 3.1 out of 5.0 confirms that the Council is <i>'making good progress'</i> in developing its data capabilities, with data increasingly shaping business analysis and transformation decision-making. Corporate support services are providing more reliable insights and strengthening collaboration between data specialists and service teams, leading to more consistent and informed use of data across the</p>		
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		<p>organisation. Ongoing work, such as the roll-out of Microsoft Power BI and delivery of a focused data maturity improvement plan, is further improving how services access, understand and apply data for continuous improvement.</p> <p>In addition, the recent internal audit was highly constructive, identifying eleven key actions. The PMO is already making good progress in embedding these recommendations and driving positive operational changes. Given these developments, we consider it reasonable and evidence-based to reduce the likelihood for the <i>target</i> risk rating.</p> <p>It is important to emphasise that only the target risk score has been revised. The current residual risk score remains at 9 – High and will not be reduced until we have monitored the sustained, successful embedding of improvements and obtained full assurance that the changes are operating effectively.</p>		
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<p>28/01/2026</p>	<p>Corporate Risk Register</p> <p>In terms of Safeguarding, the Committee raised concerns regarding the low uptake of the training being made available and asked when staff were asked to do this as that would impact on how concerned they should be. Further, as the training was mandatory, what was being actively/proactively done to ensure this was being completed and what was being done to ensure people who had not undertaken the mandatory training were being held accountable and were compliant.</p> <p>The Committee requested to see these figures at the next CGC meeting so they could see the progress made in terms of uptake in the intervening period.</p>		<p>In terms of Safeguarding and the low uptake of the mandatory E-learning modules, this was raised at the last Safeguarding Board, and the action is as follows:</p> <p>To run a report from the Learning Management System with non-compliant users for both of the Safeguarding modules & to send targeted emails to user and line manager and the manger to follow-up with progress.</p> <p>Repeat the above on a quarterly basis.</p>	<p>Learning & Development Business Partner</p>	<p>Yes</p>
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<p>28/01/2026</p>	<p>Internal Audit Actions Update</p> <p>The Committee felt it would be useful if in the Action Detail it had some context as to what was trying to be addressed/what had gone wrong/if there was a way of making sure these actions were clear as to what they were trying to resolve.</p>		<p>For the specific action raised, the wording was deliberately agreed with the Head of Finance. The underlying issue has been ongoing for a number of years, and the action was framed to ensure it is suitable for the public domain and does not include detailed technical or sensitive information. The majority of current actions already provide sufficient detail. However, in general, audit actions are intended to be concise statements of what management has committed to do. Detailed findings sit within the audit report, while the action tracker supports high-level oversight of progress, ownership, and timescales. Only executive summaries of audit reports are shared with members, rather than full detailed findings.</p> <p>As it stands, full findings are not entered into 4action, and adding findings or summaries against actions would be a significant manual task for Internal Audit and not proportionate, particularly as the majority of actions are already clear in their intent. It would also</p>	<p>Internal Auditor</p>	<p>Yes</p>
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			<p>substantially increase the size of committee appendices.</p> <p>Where members would like further context on a specific action, we can provide a written response on a case-by-case basis. I would not anticipate many such requests, as the example raised is a specific case where the wording was intentionally agreed in this way.</p>		
28/01/2026	<p>Internal Audit Actions Update</p> <p>Regarding reference 4640, the Update details made it sound like it was resolved so the Committee asked as to why this was still on the list.</p>		The owner closed the action on 21/01/2026	Internal Auditor	Yes
28/01/2026	<p>Auditor's Annual Report 2024/25</p> <p>Query from the Committee as to the overspend relating to the additional costs arising from the creation of the</p>		In respect of these actions, the information came from the Finance Performance Report Outturn for 2024/25 dated 17 June 2025 (Cabinet Meeting).	Audit Partner, Ernst & Young LLP	Yes

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	transformation and community health funds.				
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