

**OVERVIEW AND SCRUTINY PANEL  
(SOCIAL WELL-BEING)  
CAR PARKING AT HINCHINGBROOKE HOSPITAL STUDY PLAN**

AREA OF REVIEW	DETAILS/COMMENTS
<b>Title of Study</b> (name of Working Group)	Parking At Hinchingsbrooke Hospital
<b>Appointing Panel</b>	Overview and Scrutiny Panel (Social Well-Being)
<b>Members Assigned</b> (including date Working Group appointed)	Date Appointed: 7th July 2009.  Agreed to pursue this as a full Panel investigation, comprising Councillors P L E Bucknell, Mrs K E Cooper, S J Criswell, J W Davies, J E Garner, Mrs P A Jordan, P G Mitchell, A Monk, J M Sadler and R J West. Councillor J J Dutton subsequently joined the Panel.
<b>Possible Co-Options to the Group</b>	None identified at present.
<b>Interests Declared</b>	Cllr Mrs P A Jordan – by virtue of her employment with the NHS.
<b>Rapporteur</b>	Councillor S J Criswell (as Chairman)
<b>Officer Support</b>	Miss H Ali, Democratic Services Officer, HDC Mr A Roberts, Scrutiny and Review Manager, HDC
<b>Purpose of Study / Objective</b> (specify exactly what the study should achieve)	To investigate the causes of public complaints regarding the provision of parking facilities at the Hospital.
<b>Rationale</b> (key issues and/or reason for conducting a study)	The Chairman made the suggestion for the study, which was prompted by representations made by a number of members of the public to District Councillors on the level of charges being levied for parking at the hospital, restrictions on parking in terms of the length of stay permissible and the impact of the introduction of charges on the surrounding residential area.
<b>Terms of Reference</b>	To investigate causes of complaints, with particular reference to: <ul style="list-style-type: none"> <li>• the management of the Hospital's car parks including level of charges being levied and restrictions on parking in terms of the length of stay permissible and</li> <li>• the impact of the introduction of charges on the surrounding area</li> </ul> To make recommendations on measures to improve the management of the Hospital's car parks.
<b>Links to Council Policies/Strategies</b>	To Improve Our Systems and Practices - In particular, the objectives to be good at communicating and listening to people and organisations and to be clear about what we can do and aspire to achieve and to enable Councillors to carry out their leadership role effectively.

	<p>A Clean, “Green” and Attractive Environment – to help mitigate climate change.</p> <p>Healthy Living – to promote active lifestyles.</p> <p>Developing Communities Sustainably – supporting opportunities to cycle, walk and use public transport.</p>
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<p><b>Methodology / Approach</b> (what types of enquiries will be used to gather evidence)</p>	<p>Investigations into:-</p> <ul style="list-style-type: none"> <li>• the management of the car park</li> <li>• the effectiveness of the hospital’s Travel Plan</li> <li>• the availability of public transport</li> <li>• the impact of parking and associated charges on the surrounding area</li> <li>• inviting a representative of the NHS Trust to attend a future Panel meeting</li> <li>• consultation with local residents and users of the car park</li> <li>• comparisons to other hospitals, e.g. Addenbrooke’s</li> <li>• desktop research</li> <li>• formal request for information to the Hospital</li> <li>• public views sought.</li> </ul>
<p><b>External/Specialist Support</b></p>	<p>Ms E Stubbs, Mrs R Clapham and Ms B Heather – Cambridgeshire LINK.</p> <p>Mr C Plunkett – Facilities Business Manager, Hinchingbrooke Hospital.</p>
<p><b>Existing Documentation</b></p>	<p>Planning Permission for Hospital site.</p> <p>Hinchingbrooke Hospital Travel Plan.</p> <p>Presentation delivered by the Scrutiny and Review Manager on 1<sup>st</sup> September 2009.</p>
<p><b>Evidence to be Obtained</b> (e.g. witnesses, documents, site visits, consultation, research, etc)</p>	<p>Representative from the NHS Trust.</p> <p>Consultation Questionnaire with local residents living within the vicinity of the site.</p> <p>Discussion with Ward Councillors.</p>
<p><b>Reference Sites</b></p>	<p>Hinchingbrooke Health Care NHS Trust <a href="http://www.hinchingbrooke.nhs.uk/">http://www.hinchingbrooke.nhs.uk/</a></p> <p>East of England Strategic Health Authority <a href="http://www.eoe.nhs.uk/">http://www.eoe.nhs.uk/</a></p>

	<p>Cambridge University Hospitals NHS Trust (Addenbrooke's)  <a href="http://www.cuh.org.uk/addenbrookes/addenbrookes_index.html">http://www.cuh.org.uk/addenbrookes/addenbrookes_index.html</a></p> <p>NHS Cambridgeshire  <a href="http://www.cambridgeshirepct.nhs.uk/">http://www.cambridgeshirepct.nhs.uk/</a></p> <p>British Parking Association  <a href="http://www.britishparking.co.uk/">http://www.britishparking.co.uk/</a></p>
<b>Investigations</b>	As outlined above; namely local parking facilities, parking practices at other Hospitals and national policies.
<b>Witnesses</b>	None currently identified.
<b>Site Visits (if necessary)</b> (where and when)	None currently identified.
<b>Meetings of the Working Group</b>	Panel discussions: 7 <sup>th</sup> July 2009, 1 <sup>st</sup> September 2009 and 3 <sup>rd</sup> November 2009 and 2 <sup>nd</sup> February 2010.
<b>Costs</b> (resource requirements, additional expenditure, time)	Officer time – both to provide support and conduct research.
<b>Possible Barriers to the Study</b> (potential weaknesses)	None currently identified.
<b>Projected Timescale</b> (Start and end times)	Start: July 2009. End: March 2010.