

## Progress Report

<u>Panel Date</u>	<u>Decision</u>	<u>Response</u>	<u>Date for future action</u>
04/06/14	<p><b><u>Corporate Plan</u></b> Councillors R Harrison and D Harty were appointed to the Corporate Plan Working Group.</p>	<p><b>Performance monitoring information for Quarter 1 was presented to the Panel's September meeting. The next report is expected in November.</b></p>	06/01/14
06/03/14	<p><b><u>Capital and Revenue Monitoring</u></b> The Chairman suggested that the Panel should have sight of the Capital &amp; Revenue Monitoring reports which are prepared for the Cabinet.</p>	<p><b>A budget monitoring report appears elsewhere on the Agenda.</b></p>	06/11/14
02/11/11	<p><b><u>Scrutiny of Partnerships</u></b> Following a review of the Strategic Partnership, the Overview &amp; Scrutiny Chairmen and Vice Chairman agreed that responsibilities should be divided as follows:-</p> <p>Social Well Being</p> <ul style="list-style-type: none"> <li>❖ Community Safety</li> <li>❖ Children &amp; Young People</li> <li>❖ Health &amp; Well-Being</li> </ul> <p>Environmental Well Being</p> <ul style="list-style-type: none"> <li>❖ Growth &amp; Infrastructure</li> </ul> <p>Economic Well Being</p> <ul style="list-style-type: none"> <li>❖ Local Enterprise Partnership</li> </ul>	<p>The Panel has already received two presentations on the Local Enterprise Partnership. A presentation on the Local Enterprise Zone was given to the Panel's meeting in November 2011.</p> <p><b>The Panel has invited the Chairman and the Chief Executive of the Local Enterprise Partnership to a future meeting to give a presentation on their business plan. In the absence of any response to their requests, the Chairman has raised the matter with the Executive Leader.</b></p>	

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12/06/14	<p><b><u>Project Management</u></b> Reiterated a request for the post project appraisals for the development of the Huntingdon multi-storey car park and One Leisure, St Ives.</p> <p>Councillor M F Shellens requested further details of the occupancy rates of the multi-storey car park versus the forecast projections within the Business Plan.</p> <p>Further information regarding the income profile for One Leisure, St Ives was requested from the Executive Councillor.</p>	<p><b>Officers have commenced the post project reviews of the development of the Huntingdon multi-storey car park and One Leisure, St Ives. The reports will be presented to the Panel in November.</b></p>	06/11/14
10/07/14	<p>With a view to undertaking a review of the Project Management Arrangements within the Authority, the Panel has been updated on the progress which has been made by the Council's Project Management Board to improve the project management arrangements within the Authority.</p>	<p><b>The Panel will revisit these discussions at their November meeting, prior to inviting the Corporate Office Manager to provide a further update to the Panel in December 2014. It was suggested that the update should include a demonstration of the project management toolkit, an overview of the programme of projects and the flowchart which had been developed to explain the options available to manage projects. The Panel will then trial the use of the Select Committee approach to challenge Cabinet Members on the Council's Project Management arrangements.</b></p>	06/11/14
01/09/14	<p><b><u>Facing the Future</u></b> The Panel received an update on progress on the delivery of the Facing the Future programme. Having discussed the additional information which may be required to enable the Panel to challenge Cabinet Members, the Corporate Team Manager has been requested to prepare an update for the Panel's meeting in November 2014. This should include financial information.</p>	<p><b>An update will be presented to the Panel's November meetings.</b></p>	06/11/14

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05/07/13	<p><b>Economic Development</b> The Huntingdonshire Economic Growth Plan 2013 to 23 was considered by the Panel. The Economic Development Manager was asked to give a further update on the marketing and implementation plans in due course.</p>	<p>An update on the Economic Growth Plan will be presented to the Panel's January meeting. A presentation on the prosperity and vitality of the market towns will also be presented to the Panel at a future date.</p> <p>The Panel will also consider the SEP 2 LEP Executive Summary Submission to Government in November.</p>	<p>08/01/15</p> <p>06/11/14</p>
10/07/14	<p><b>Briefings</b> Suggested that Briefings should be arranged for Members on Finance and Risk Management.</p>	<p>A briefing on Risk Management will be held prior to the Panel meeting on 9 October and a Finance Refresher will be held on 6th November prior to the Panel meetings.</p>	<p>09/10/14 &amp; 06/11/14</p>
10/07/14	<p><b>Great Fen</b> Having noted that Councillor P G Mitchell had been recently been appointed to the Great Fen Project Steering Committee, it was suggested that he should provide a report on the Project as a future meeting.</p>		<p>TBC</p>

## ACTION LOG

(Requests for information/other actions other than those covered within the Progress Report)

<u>Date of Request</u>	<u>Description</u>	<u>Response</u>
<u>04/09/14</u>	Agreed that a copy of the report on the Council Tax Base should be provided to all Panel Members in December 2014.	
<u>04/09/14</u>	Agreed that a copy of the Huntingdon West Masterplan would be circulated to all Members of the Panel when it became available.	
<u>04/09/14</u>	Councillor M F Shellens requested a copy of the Huntingdonshire Infrastructure Business Plan in due course.	